



West Virginia Environmental Quality Board

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MEMORANDUM

DATE: June 7, 2022

TO: Katheryn Emery, P.E., Director
Division of Water and Waste Management
WV Department of Environmental Protection

FROM: Kenna M. DeRaimo, Clerk *KMD*
Environmental Quality Board

RE: *Request for Certified File - Appeal No. 22-03-EQB*
J.C. Baker & Son, Inc. and Baker Oil Company v. WVDEP

Attached is Appeal No. 22-03-EQB, which was filed with the Environmental Quality Board on May 31, 2022. Within fourteen (14) days after receipt of this appeal, you must prepare, certify and provide to the Environmental Quality Board a complete record of the proceedings out of which the appeal arises, including all documents and correspondence in the Director's file relating to the matter in question. The record must be presented in chronological order and each page must be consecutively numbered. In addition, please send an electronic copy of the complete record by email to the Clerk of the Environmental Board at Kenna.M.DeRaimo@wv.gov.

The Certified File in this matter is due on June 22, 2022..

Thank you for your attention to this matter.